



**WASHOE COUNTY HUMAN SERVICES AGENCY  
SENIOR ADVISORY BOARD  
(Commission Districts)**

**Permanent Members**

- Martha Lavin (1)  
▪ (1<sup>st</sup> Term Expires 10/31/25)
- Patricia Gallimore (1)  
▪ (1<sup>st</sup> Term Expires 11/30/28)
- Thuy Tran (2)  
▪ (2<sup>nd</sup> Term Expires 3/31/27)
- Adolfo Correa (2)  
▪ (1<sup>st</sup> Term Expires 9/1/27)
- Denise Myer (3)  
▪ (2<sup>nd</sup> Term Expires 9/30/27)
- Charles Mark Neumann (3)  
▪ (2<sup>nd</sup> Term Expires 9/30/27)
- (Vacant) (4)
- (Vacant) (4)
- Pamela Roberts (5)  
▪ (1<sup>st</sup> Term Expires 6/30/25)
- MaryAnn McCauley (5)  
▪ (1<sup>st</sup> Term Expires 8/31/25)
- Mac Rossi, At Large  
▪ (1<sup>st</sup> Term Expires 10/31/25)

**Alternate Members**

- (Vacant), Alternate  
(Vacant), Alternate

**Associate Members  
(Advisors)**

- Sue Meuschke  
Connie McMullen  
Dr. Larry Weiss  
Donna Clontz

**Ex-Officio Members**

- Michael Clark, BCC  
Clara Andriola, BCC Alternate  
Donald Abbott, Sparks City  
Council

**NOTICE OF  
MEETING AGENDA**

Wednesday, January 8, 2025  
3:00 pm

Washoe County  
1001 E. 9<sup>th</sup> Street  
Building A, Chambers Room  
Reno, NV 89512  
Tel: 775-328-2575 Fax: 775-328-6192  
[Hsa-srfrontdesk@washoecounty.gov](mailto:Hsa-srfrontdesk@washoecounty.gov)

Meeting can also be accessed by using  
the following Zoom webinar link:

<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>

Meeting ID: 923 4790 8306

Passcode: 438257

Dial (669) 900-6833 US (San Jose)

**Public Comment.** Public Comment is limited to three (3) minutes per person. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person, or by teleconference by logging onto the Zoom webinar by accessing the following link:

<https://zoom.us/j/92347908306?pwd=K2k5UGdYSEVXVGNuRGFPZ3pub2kwQT09>

Note: This option will require a computer with audio and video capabilities and downloading the Zoom application.

Additionally, public comment can be submitted via email to [hsa-srfrontdesk@washoecounty.gov](mailto:hsa-srfrontdesk@washoecounty.gov) or by leaving a voice message at (775) 328-2575. For the remainder of the agenda, public comment will only be heard during items that are designated “for possible action”. Any public comment for items designated “for possible action” will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker may raise their hand, in person or via zoom, and may be asked to fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment is limited to three minutes for individual speakers.

**Response to Public Comment.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “Agenda Items for the next Board Meeting.”

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance at the meeting should notify Senior Services Front Desk Staff at Washoe County Human Services Agency, 1155 E. Ninth Street, Reno, NV 89512, by calling (775) 328-2575 or via email [hsa-srfrontdesk@washoecounty.gov](mailto:hsa-srfrontdesk@washoecounty.gov), prior to the date of the meeting.

Accessibility: Washoe County is utilizing an AI platform, Wordly.ai for all Senior Advisory Board (SAB) meetings, in order to increase language accessibility for those that may be limited English proficient, hard of hearing or visually impaired. Instructions to utilize the service are available by request and in person at all meetings.

**How to Get Copies of Agenda and Supporting Materials.** Supporting materials for this meeting may be requested by contacting Senior Services Front Desk Staff at Washoe County Human Services Agency, 1155 E. Ninth Street, Reno, NV 89512, by calling (775) 328-2575 or via email at [hsa-srfrontdesk@washoecounty.gov](mailto:hsa-srfrontdesk@washoecounty.gov). The notice of meeting and agenda as well as supporting materials are also posted online at [https://www.washoecounty.gov/seniorsrv/senior\\_services\\_advisory\\_board/index.php](https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php) and <https://notice.nv.gov>

**Possible Changes to Agenda and Timing.** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another

meeting. Items with a specific time designation, if any, will not be heard prior to the stated time, but may be heard later.

**Forum Restrictions and Orderly Conduct of Business.** The Senior Advisory Board conducts the business of Washoe County and its citizens during its meetings. The Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks, which antagonize or incite are examples of speech that may be reasonably limited.

1. CALL TO ORDER [Non-Action Item]
2. ROLL CALL AND DETERMINATION OF A QUORUM [Non-Action Item]
3. Public Comment [Non-Action Item]  
Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. The Advisory Board will also hear public comment during individual action items, in which comment will be limited to the specific agenda item. Comments are to be made to the Advisory Board as a whole.
4. Approval of the Minutes from the Advisory Board Meeting of December 4, 2024 [For Possible Action] Advisory Board members may identify any additions or corrections to the draft minutes as transcribed.  
Attachment: [WCHSASAB](#)
5. Report and discussion regarding proposed amendments to the Washoe County Human Services Agency Senior Advisory Board Bylaws [Non-Action Item] – (30 mins)  
Attachment: [1-08-25 WCSAB Bylaws rev. 3-2021.pdf](#)  
[1-08-25 Proposed Bylaws Amendments.pdf](#)
6. Discussion and possible election of Officer for Washoe County Human Services Agency Senior Advisory Board Secretary [For Possible Action] – (10 min)
7. Discussion regarding the Washoe County Senior Services Nutrition Program, including funding and federal nutritional guidelines and possible requests for recommendations from the WCHSASAB regarding periodic meal sampling for quality assurance purposes. [For Possible Action] – Cara Paoli, Human Services Division Director, Adult and Senior Services; Abby Badolato, Human Services Agency Senior Services Coordinator (20 min)
8. Discussion for current plan and future plan of Senior Volunteer Fair and recruitment events [Non-Action Item] – (10 min)
9. Discussion and possible action regarding planning of Older American Month, including event schedules, timelines, and limiting for-profit vendors at the kick-off event [For Possible Action] – (15 min)

10. Updates from Washoe County Senior Services [Non-Action Item] – Cara Paoli, Human Services Division Director, Adult and Senior Services; Abby Badolato, Human Services Agency Senior Services Coordinator (5 min)  
Attachment: [1-08-25 Monthly Data Sr Srvs.pdf](#)
11. Update on Sparks Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Donald Abbott, Sparks City Council Ward 1 (5 min)
12. Update on Reno Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Izabella Baumann, City of Reno Activities Coordinator (5 min)
13. Review monthly report from Northern Nevada Legal Services [Non-Action Item] – (5 min)
14. Advisory Board Members' announcements, reports, and updates to include requests for information or topics for future agendas [Non-Action Item]. (No discussion among Advisory Board Members will take place on this item.) (5 min)
15. Public comment [Non-Action Item]  
Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Advisory Board agenda. Comments are to be made to the Advisory Board as a whole.
16. ADJOURNMENT [Non-Action Item]

Notice of this meeting and the agenda have been posted at the following locations:

Washoe County Administration Building	Washoe County Senior Services
Washoe County Health Department Gerlach Senior Center	Sparks Senior Center Sun Valley Senior Center
Incline Village Recreation Center	Incline Village Library

In compliance with NRS 241.020(4)(b), this agenda has been posted on the Senior Advisory Board's website at:

[https://www.washoecounty.gov/seniorsrv/senior\\_services\\_advisory\\_board/index.php](https://www.washoecounty.gov/seniorsrv/senior_services_advisory_board/index.php) and  
<https://notice.nv.gov>.